

REGISTRATION COMPLETED

What does this mean?

Registration complete at JSU means the student has:

- ✓ Immunization records on file with the JSU Health Center
- ✓ Fall 2024 class schedule complete**
- ✓ All additional fees applied to student's account
- ✓ All scholarships, grants, and/or loans applied to student's account
- ✓ A registered room assignment*
- ✓ A registered board meal plan*
- ✓ A \$0 balance or a payment plan authorized by Bursar/ Business Office

*Residential Students Only

** Undergraduate students must have **12** credit hours, and Graduate students must have **9** credit hours to be eligible for residential registration.

- **Academic Advisors**
Class Schedules
- **Business Office**
Student Accounts / Bursar
- **Auxiliary Enterprises**
Board Meal Plans & P.O. Box
- **Financial Aid**
How you'll pay for school
- **ID Center**
Student IDs
- **Information Technology**
JSU Student Email & J#
- **Health Center**
Immunization Records
- **Housing & Residence Life**
Room Assignments

Additional Note:

Emotional Support Animals must have written approval through the Disability Services/ADA Compliance Office prior to living community entry.

PROCESS FOR COMPLETING REGISTRATION

Step 1:

- Students must have immunization records on file with the JSU Health Center. Immunization records may be submitted to healthservices@jsums.edu.

Step 2:

- Students must have a class schedule of at least **12** credit hours to qualify for financial aid.
- Student meets with an Academic Advisor to finalize class schedule.

Step 3: Financial Aid

- Go to studentaid.gov
- Click loans and grants
- Click Loan Entrance Counseling
 - ✓ Complete
- Click Master Promissory Note - MPN
 - ✓ Complete



Each step **must** be completed before the government can authorize financial aid with the University.

- Student can access this information through PAWS under the Financial Aid tab.
- Student meets with a Financial Aid Advisor to review financial aid award (*scholarships, grants, loans, etc.*)
- Depending on the required paperwork, the student may be unable to complete registration today (*Entrance Loan Counseling & Master Promissory Note may be required*). However, a conditional agreement will be made under these circumstances.
- Student proceeds to Housing & Residence Life table.

Step 4:

- Student can access their student account through **THEE PORTAL** under the Student tab, then select the Student Account link.
- If the student has confirmed their financial aid package: Student meets with a representative from the Business Office to discuss their payment options. Students have an option to pay in full or establish a payment plan.
- If the student has a \$0 balance or payment plan in place, your registration is complete!

Step 5:

- If the student has a \$0 balance or payment plan in place, the student can go to JSU ID Center to get their Student ID.

IMPORTANT DATES

- Housing Selection (Round 4):
June 26, 2024
- Housing Cancellation Deadline (*No Fee*):
June 30, 2024
- Housing Cancellation (***\$350 Fee Applies***):
June 30 - August 25, 2024
- Final Housing Cancellation Deadline:
August 25, 2024

STUDENT REGISTRATION CHECKLIST

1. Check Your Account

- **Log into THEE PORTAL:** [Login Here](#) (Use J-number & NetID)
- **Select:** "Student PAWS" icon > "JSU Bill Payment Suite" icon > "View Activity"
- **Review Charges:** Tuition, Housing Fees, Meal Plans, etc.
- **Make Payments or Set Up a Payment Plan:** Select "Make Payment" or "Enroll in Payment Plan"

2. Financial Aid

- **Ensure FAFSA is Submitted:**
Federal aid awards are still being processed.
Awards will populate as assessments are completed.

3. Meal Plans

- **Default Plan:** Tiger Platinum Unlimited
- **Change Plan:** Email aux@jsums.edu or meals@jsums.edu
(Residential students classified as upperclassmen with 30+ hours are eligible to change all-access meal plan.)

4. Immunization Records

- **Submit to Health Center:**
Bring to orientation if not already submitted to healthservices@jsums.edu

REGISTRATION CONTACT INFORMATION

Academic Advising

- **Email:** advising@jsums.edu

Bursar • Business Office

- **Phone:** 601-979-2216
- **Email:** bursarcares@jsums.edu
- **Qless Online Portal:** [Schedule an Appointment](#)

Financial Aid

- **Email:** finaid@jsums.edu

Housing and Residence Life

- **Phone:** 601-979-2216
- **Email:** bursarcares@jsums.edu

Health Center • Immunization Records

- **Email:** healthservices@jsums.edu

Information Technology

- **Email:** itsupport@jsums.edu

Meal Plans • P.O. Box • Laundry

- **Phone:** 601-979-1065
- **Email:** aux@jsums.edu or meals@jsums.edu

KEY POLICIES

Housing Cancellation

- **Before June 30:** No Fee
- **June 30 - August 25:** \$350 Fee
- **After August 25:** Full charges apply, no reduction

Payment Plans

- **Available NOW!** Flexible options to manage student accounts



Get JSU Ready for an Amazing Fall Semester!

Go Tigers!